

**INDIVIDUAL CABINET MEMBER DECISION-MAKING**

**RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	Annual Fees and Charges for non-statutory children's services 2013/14
<b>Decision-maker</b>	Cabinet Member for Children's Services
<b>Earliest date when decision can be taken</b>	28 March 2013
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	January 2013
<b>Date sent to cabinet member</b>	20 March 2013
<b>Recommendation</b>	That the Cabinet Member agrees the proposed non-statutory fees and charges for 2013/14 set out in the body of the report and appendix 1 as follows: <ul style="list-style-type: none"> <li>• Childcare provision, effective from 1 July 2013;</li> <li>• All other increases, effective from 1 May 2013.</li> </ul>

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Lead officer (Name and job title)</b>	Fay Hammond, Departmental Finance Manager
<b>Report author (Name and job title)</b>	Nicholas Ajaegbu, Children's Services Departmental Finance Manager
<b>Contact Number</b>	020 7525 2684

**PART B**

*(Cabinet member to complete this section)*

<b>DECISION(S)</b>
Agree recommendation as set out in the report.

<b>REASONS FOR DECISION</b>
As in report.

**ALTERNATIVE OPTIONS  
CONSIDERED**

None.

**REPRESENTATIONS RECEIVED**

None.

**ADDITIONAL ADVICE RECEIVED**

None.

**ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

None.

**DECLARATION**

I ~~approve/reject~~ the recommendations set out in the report.\*

~~or~~

I ~~approved~~ an alternative course of action set out in Part B.\*

~~or~~

I ~~have referred~~ this matter to the Full Cabinet for decision.\*

(\* - Please delete as appropriate)



Signed.....

..... Dated...28 March 2013.....

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

**Seeking advice**

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

